

**9:15 AM CONVENE**

**PRESENT: Steve Baldwin, Chairman; Roy Rost, Deb Ranum, Members; Kelsey Phillips, Recording Clerk/Secretary**

**FALLON COUNTY COURTHOUSE**

**PUBLIC COMMENT –AGENDA/NON-AGENDA ITEMS**

No one appeared for public comment.

**9:39 AM Jason Rittal, County Development Advisor joined the meeting.**

**Hail Damage Project-** Terry Sukut with JGA has postponed his trip to Baker due to the weather and it being too wet outside. In the next few weeks he will come down to do the punch list walk through from the Hail Damage Project.

**EMC Insurance-** Jason has received documentation on the other claims that First Dakota is saying are owed. He has sent a letter from Darcy Wassmann, County Attorney, as well as all of the claims to EMC Insurance.

**9:41 AM Jim Kono, Member of the Public joined the meeting.**

**Baker Lake-** Jim would like to know if there will be slopes in the banks of Baker Lake, instead of having the banks go straight down. Commission informed Jim that they are sloping the sides of the Lake.

**9:50 AM Jim left the meeting.**

**Landfill Scale-** Bids for the Landfill scale is being advertised on the Fallon County Website as well as Fallon County Times.

**Land Sale-** There hasn't been any news from Luther Appraisals regarding the re-appraisal of the land sale west of town.

**Lake Enhancements-** The Baker Lake Enhancements Map is about ready to go onto the Fallon County Website for public input. Shannon Hewson, Brosz Engineering, has given Jason a list of items to add as well. Discussed the items on the list, and Jason gave his suggestions about what else could be added and removed. People will rank the items in regard to what they believe are the most important aspects that should be added to the Lake project. A comment section will also be included. Jason presented the advertisement that will go on the radio and the newspaper.

**Eastern Plains-** Jason attended the Eastern Plains meeting in Helena last week and it went well. Shanny Spang-Gion, SMART Director, is a new board member for Eastern Plains. All aspects with Eastern Plains seems to be going well. The next meeting is in July and will be held in Baker in the Library basement. Discussed upcoming meetings that Jason will be attending in the next few months.

**Capital Improvement Plan-** Jason will meet with Commission before budgeting time to go over the Capital Improvement Plan. This will help with prioritizing budgeted items, as well as a tool to help Department Heads review their expenses within their budgets in the upcoming years.

**10:11 AM Jason left the meeting.**

**10:12 AM Alba Higgins, Shop Foreman; Bobby Wiedmer, Road Supervisor joined the meeting.**

**Repairs-** The dozer will be repaired as it is still under warranty. Discussed other repairs to equipment that are currently under warranty. One of the trucks doesn't seem like it is pulling equipment as well as the others, so that will be checked into as well. The Landfill Compactor is going to be getting serviced in the next few weeks.

**Budgets-** Alba has started working on his budget for the upcoming year. A new blade is needed, and they are looking to see what year this will best fit into the budget. This will be discussed further at the budget meetings.

**10:25 AM Shannon Hewson, Brosz Engineering joined the meeting.**

**Shop Repair Work-** The roof has recently been leaking at the Road Department Shop. Alba will look into it and inform Jason as well.

**10:26 AM Alba left the meeting.**

**Blading-** Blading will begin on the roads as soon as the weather allows.

**Interlocal Agreement-** Discussion on the Interlocal Agreement that the City has drafted for the County, because the City is wanting to borrow some equipment for an upcoming project. Bobby will meet with Luke Holstein, City Employee, to make sure they are on the same page with the equipment usage.

**Baker Lake-** The water in Baker Lake is in the process of being pumped out so the workers can start digging again. The Upper Lake is full of water as well. Shannon suggests not draining the water out of the Upper Lake because once the water is gone, we cannot get it back and there is a possibility of it not filling up as quickly again.

**10:45 AM Jason Rittal, County Development Advisor joined the meeting.**

The new pump in the Lake should be able to keep up with the flow of water, as there is just under 12,000 gallons a minute being pumped out.

**TransCanada-** The gravel that will be used for the TransCanada Pipeline Roads was discussed, and where this gravel will be coming from, as well as the type of material that will be used. Bobby will be attending a meeting with TransCanada, where he will learn this information and report back to Commission.

**Wetland Restoration Plant Procurement-** Shannon presented the invitation to bid for the Wetland Restoration Plant Procurement. This is the process for ordering the plants that will go into the Lake. It includes what plant species are required in the contract.

**10:58 AM Bobby left the meeting.**

**Commissioner Ranum made the motion to get quotes for the Baker Lake Wetland Restoration Plant Procurement. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.**

This invite of specifications will be put locally in the paper as well as sent to contractors that do this type of work. It is broken up into wetland plants and willows, which will be under two different schedules. It will need to be determined in the month of May what kind of plants are wanted. The plants are the most important part of the third phase of the project, as we will need the EPA to sign off on the Lake at the end of the project.

**Proposed Enhancements-** Shannon handed out the proposed enhancements for Baker Lake that will be given to the public, as well as the estimated cost of each project.

**11:13 AM Julie Straub, HRM; Randy Hoenke, Rural Fire Chief joined the meeting.**

**Approval of Job Description-** Commission reviewed the proposed job description for the proposed Fire Warden job description. Randy is in approval of the description, as well as the Commission. This will change Randy's title from Rural Fire Chief to Rural Fire Warden.

**Commissioner Ranum made the motion to approve the position description of the Fire Warden. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.**

**11:18 AM Julie and Randy left the meeting.**

**Proposed Enhancements Continued-** A map and the descriptions for Baker Lake enhancements will be put together for the public to take a survey, which will be placed online with the help of Dustan Davis, IT TECH. These proposed enhancements include boat ramps, docks, beach improvement, new beach installation, a fish cleaning station and a lake aerator.

**11:20 AM Barb Ketterling, Treasurer joined the meeting.**

Shannon provided an estimated cost spreadsheet, showing the cost that the projects will be as an added total at the end of the project.

**11:26 AM Dale Butori, Weed Control Coordinator joined the meeting.**

**11:27 AM Jason and Shannon left the meeting.**

**11:28 AM Barb left the meeting.**

**Plaque Discussion-** The Weed Board would like to do a plaque in the lobby of the Court House with a list all of their previous board members. This would open up the option to all of the other boards to do the same thing. These plaques could be hung up in their own facilities. There are over thirty boards total for Fallon County. Commissioner Baldwin and Commissioner Ranum both agree on the Weed Board getting a plaque and hanging it in the lobby. This would come out of the Weed Board budget. Commissioner Rost would like to discuss with the Commission and wait to make a decision, as it doesn't have to be decided right away.

**11:34 AM Shannon Hewson, Brosz Engineering joined the meeting.**

**11:35 AM Dale left the meeting.**

**Baker Lake Landowners-** Some of the private landowners around Baker Lake have hired Brosz Engineering for shoreline protection. These landowners will be turning in a permit, and the Commission will need to sign the permits because their land touches Fallon County property. Shannon presented a map of all the landowners around the Lake that they are working with.

**11:39 AM Shannon left the meeting.**

**11:45 AM MINUTES APPROVAL FOR WEEK OF APRIL 9-13, 2018**

**Commissioner Rost made the motion to approve the Commission Minutes for the week of April 9-13, 2018 with corrections. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.**

**11:47 AM Commissioner Ranum made the motion to take a noon recess. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.**

### **NOON RECESS**

### **RECONVENE**

**PRESENT: Steve Baldwin, Chairman; Roy Rost, Deb Ranum, Members; Kelsey Phillips, Recording Clerk/Secretary**

**FALLON COUNTY COURTHOUSE**

### **PUBLIC COMMENT – AGENDA/NON-AGENDA ITEMS**

**1:12 PM Jodi Miller, Town of Plevna joined the meeting.**

**TransCanada-** Jodi is wondering about the road that TransCanada will be using to haul materials. Plevna elected officials are concerned about the damage to the Plevna city streets. Commissioner Baldwin informed her that Bobby Weidmer, Road Supervisor, is going to be watching the roads closely. Jodi will get ahold of Bobby so that she can be involved with their agendas and discussions. They will be documenting the road conditions as it will be a main haul route for the pipeline.

**1:16 PM Jodi left the meeting.**

### **Commission Work Session**

Commission reviewed various e-mails, correspondence, revenues, reports, board minutes and agendas.

**1:42 PM Brendan Hanley, EBMS Account Manager; Margie Losing, Alba Higgins, Selena Nelson, Debbie Wyrick; Health Insurance Committee Members, Jason Rittal, County Development Advisor joined the meeting.**

**EBMS Health Insurance Renewal Updates-** A new renewal package was received by Commission for EBMS Health Insurance. The company is rebranding and refiguring their approach as to how they will administer health plans. A new analytic software is going to be used, which is going to be made more user friendly to customers. They are bringing simplification to the approach of clients to make things more cost effective, helping members be healthier, and making it simpler for every customer. By redoing the entire website, it will make reporting available at all times through the website. They are also working on making their website applicable for smartphones.

**Fallon County Plan-** The plan for Fallon County from the finance standpoint has been going very well. Discussed where the numbers for Fallon County health risks lay, and the numbers where they are above average. Reviewed the clinic conditions of Fallon County employees. The disease management program is being revamped along with this process. The County is meeting the medical inflation curve by a large number, which is a good thing. Discussed rates that need to be kept down to keep the low rates consistent for the County. The financial data was looked at and reviewed in great detail, as the trend has been fantastic over the last few years. EBMS will be working on getting better pricing medicines for the higher cost prescriptions that are needed by our members. The renewal fees for EBMS were reviewed, as last year Fallon County signed a three-year contract.

**Tele-Doc-** Tele-Doc is an amenity that is available for customers of EBMS to purchase, which allows clients to talk to a doctor via the phone, and access to quicker prescriptions for certain cases. This was discussed, as it may be something Fallon County is looking into obtaining for the years to come. The Health Insurance Committee is going to meet and discuss the Tele-Doc option further before any other discussion or decision.

**2:42 PM Jason, Brendan, Margie, Alba, Selena and Debbie left the meeting.**

**2:47 PM Barry Damschen, Engineer for Barry Damschen Consulting, LLC joined the meeting**

**2:50 PM Tom Kachel, Manager of Landfill Operations.**

**Update of the Redesign on the Landfill-** With the new redesign that Barry has presented, the Landfill will extend about 20 feet higher up onto the land that Fallon County recently acquired through a purchase. It will increase the span of the Landfill to 20 extra years, which will allow it to be in use for an estimated 60 years. The new design is in progress.

**Baker Lake Material-** Discussion on putting some of the material from the Lake that still needs to be dug up in an area of the Landfill, as they are needing more storage places. Barry agrees with the designated area that Tom has decided would work best, as long as the material stays below ground level.

**DEQ Updates-** The DEQ has passed a new rule that is allowing Landfills to put their money into local banks instead of big chains. Barry will get the form to Commission that will be sent to local banks with this information.

**Barry Damschen Consulting, LLC-** Barry would like to renew his contract with Fallon County for another year.

**Commissioner Rost made the motion to Accept the Amendment Number 16 for Fallon County Landfill Engineering Consulting Services. Commissioner Ranum seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.**

**3:28 PM Tom and Barry left the meeting.**

#### **CLAIMS APPROVAL**

**The Commission reviewed and approved the Mid-Month Claims in the amount of \$146,113.50 and they are filed in the Clerk and Recorder's Office.**

**4:30 PM Commissioner Ranum made the motion to adjourn. Commissioner Rost seconded the motion. Commissioner Baldwin asked for any other discussion; being none. 3 Ayes. 0 Nays. The motion carried unanimously.**

#### **MEETING ADJOURNED**

ADJOURN

s/Steve Baldwin, Chairman

MINUTE TAKER:

s/Kelsey Phillips, Recording Secretary/ Clerk

ATTEST:

s/Brenda J. Wood, Clerk and Recorder